



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

Lizabeth L. Minuto, Treasurer
Committee To Re-elect Congressman Chris Smith
P.O. Box 3184
Hamilton, NJ 08619

Identification Number: C00096412

MAY 12 2000

Reference: Year End Report (7/1/99-12/31/99)

Dear Ms. Minuto:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-On Schedule B of your report, you have disclosed contributions to or expenditures made on behalf of a federal candidate for which you have failed to include the state, office sought, and district (if applicable). Please amend your report to include the missing information. (11 CFR §104.3(b)(3)(v))

-For future reports, please be advised that contributions to other committees or charitable organizations are not operating expenditures. These amounts should be disclosed on Line 21 of the Detailed Summary Page and itemized on a separate Schedule B.

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

A handwritten signature in dark ink, appearing to read "Willie D. Ball", is written over the typed name.

Willie D. Ball
Reports Analyst
Reports Analysis Division